



Terms and Conditions for Lessons provided by Taranaki School of Music (TSM)

1. Enrolment and Fees

- 1.1- Enrolment is confirmed upon receipt of a completed registration form and full payment of the term's fees.
- 1.2- Fees are payable in advance on a term-by-term basis. Payment is due by the first lesson of each term.
- 1.3- Fees are non-refundable except in the case of lessons cancelled by the music school or teacher.

2. Attendance and Punctuality

- 2.1- Students are expected to attend all scheduled lessons. If a student is unable to attend a lesson, Please notify us by texting 021 144 1681.
- 2.2- There will be no refunds or make-up lessons for missed classes unless the absence is due to an emergency or at the discretion of the teacher.

3. Lesson Cancellation

- 3.1- If a teacher is unavailable for a lesson, they may find an alternative way of teaching e.g. online that covers the lesson content.
- 3.2- In the event of unforeseen circumstances that require the cancellation of a lesson, parents will be notified as soon as possible, and a make-up lesson or refund will be arranged.

4. Practice and Progress

- 4.1- Regular practice is essential for progress. It is the responsibility of the student and parents to ensure adequate practice is done at home.
- 4.2- The teacher will provide guidance on practice routines and expectations based on the student's level and goals.

5. Code of Conduct

- 5.1- Students are expected to behave respectfully toward teachers and peers and to follow instructions during lessons.
- 5.2- Disruptive or inappropriate behaviour may result in a warning or suspension from lessons without a refund.

6. Instruments and Materials

- 6.1- Instruments may be provided without charge for a 2-term period before families are expected to source their own or pay a small rental fee.
- 6.2- Each student is expected to look after his/her instrument and all necessary materials (such as sheet music) and bring these to each lesson.
- 6.3- TSM is not responsible for the loss or damage of instruments or materials. A repair or replacement cost will be charged if an instrument is damaged or lost.

7. Health and Safety

- 7.1- If a student is feeling unwell, they should not attend the lesson. TSM reserves the right to send a student home if they display symptoms of illness.
- 7.2- Parents are responsible for informing TSM of any medical conditions or allergies that may affect their child during lessons.

8. Media and Privacy

- 8.1- Photographs or videos of lessons may be taken for promotional purposes. Parents who do not wish for their child to be photographed or recorded should inform TSM in writing please.
- 8.2- All personal information will be kept confidential and used only for administrative purposes.

9. Termination of Enrolment

- 9.1- If a student wishes to discontinue lessons, a minimum of two weeks' notice must be provided in writing. Refunds will not be given unless there are considered to be extenuating circumstances.
- 9.3- TSM reserves the right to terminate a student's enrolment if the terms and conditions are not adhered to.

10. Agreement

- 10.1- By enrolling in after-school music lessons with TSM, parents and students agree to abide by these terms and conditions.